



TERRY FITZGERALD MEMORIAL OPEN MEET 14th JULY 2018

PROMOTER'S CONDITIONS

- 1) This competition is promoted by Hastings Seagull Swimming Club and held under ASA Laws and ASA Technical Rules.
- 2) The competition will operate under the 'One start rule'.
- 3) The Terry Fitzgerald Memorial Open Meet has been licensed at Level 3 by the ASA (Licence number **3SEXXXXX**)
- 4) Ages are at 14th July 2018. It's the swimmer's responsibility to ensure his/her eligibility for each event. All swimmers must be currently registered with the ASA.
- 5) The event will be held in a six lane, 25 metre pool with anti-wave lane ropes and electronic timing pads and display.
- 6) Entries open at noon 30th April 2018.
- 7) Entries will be accepted on a first come first served basis. The promoter reserves the right to return entries if events are over-subscribed.
- 8) Closing date for entries Friday 1st June 2018 or sooner if full. Where places become limited, updates will be posted on the club's website.
- 9) Clubs will be provided with a list of accepted and rejected entries as soon as possible after submission.
- 10) The promoter reserves the option to allocate swimmers as reserves where an event is full. An entry fee is payable at the time of entry. Reserve swimmers will be scheduled to swim if space allows. If the swimmer is not scheduled to swim at the start of the respective session a refund of the entry fee will be made.
- 11) It is the responsibility of the club representative to carefully check accuracy of names, ages and entry times. Any errors are to be reported to the promoter before 14th June 2018
- 12) Entries can be submitted manually or electronically via Team Manager Lite®
Entry fees are £5.00 per swim.
Manual entry forms are available from www.hastingsseagullsc.org.uk. Please do not send via Recorded Delivery. An additional admin fee of £2.00 per swimmer will be charged for manual entries.
- 13) Full refunds will only be given where:
It has been necessary to restrict entries or reserve swims are not granted.
Any other circumstances will be reviewed by the promoter, whose decision is final.
No refunds will be given for incorrect entries or after accepted entry lists have been issued.
- 14) A sign-out system will be in operation. Team managers and coaches will be expected to ensure any swimmers to be signed out have done so 10 minutes into the relevant session warm up.
- 15) Competitors must report to the stewards in the teaching pool area when the call poster is displaying their event number. Competitors not reporting in time for an event may be excluded from the start.
- 16) Competitors must leave the pool by the steps at the side of the pool and NOT climb over the electronic timing pads.

17) **Awards**

Will be made to 1st, 2nd and 3rd placed swimmers in each age group in each event:

Age groups: 9 years; 10 years; 11 years; 12 years; 13 years; 14 years; 15-17 years, 18 years +

Awards will be made to the Top Boy and Top Girl overall based on total points awarded. In the event of a tie, the younger of the swimmers will be awarded the trophy.

Top visiting club award will be awarded to the visiting club with the most overall points at the end of the day.

- 18) Lockers will be available for a £1 refundable deposit. Poolside space is limited so please use lockers where possible.
- 19) Hastings Seagull Swimming Club or Freedom Leisure will not accept responsibility for any property lost or stolen.
- 20) If swimmers leave the poolside they must cover-up, be dry and wear shoes.
- 21) Under no circumstances will any swimmer be allowed from poolside directly to the spectator area.
- 22) It is forbidden to bring glass containers or hot drinks poolside
- 23) Rubbish sacks will be provided for each club and team managers/coaches are responsible for leaving the area as they found it.
- 24) **Photography:** Must be in line with pool operator and Hastings Seagulls SC policies in effect at the time of the meet.
- 25) **Safety:** For purposes of child protection, no persons unless officials, staff, coaches or team managers displaying a valid pass shall be allowed poolside.
- 26) Changing rooms and other facilities will remain open to other users of Freedom Leisure facilities.
- 27) An adjacent swim-down facility will be available throughout the day. It is the responsibility of coaches and team managers to supervise their swimmers at all times and to ensure it is only used for swim-down activities.
- 28) **Catering facilities:** Tea, coffee, soft drinks, ice creams and snacks will be available to purchase from the cafe.
- 29) **Coach passes:** Will be available at a cost of £16.00 which should be arranged at the time of entry submission. Coach passes will entitle holders to food and refreshments before the start of each session in the dedicated officials area.
- 30) **Officials:** The ASA and their Open Meet Licensing Boards do not look favourably on any Open Meet that cannot provide the appropriate number of licensed and qualified officials to ensure the competition meets the license requirements. The ultimate sanction could be that the meet would be downgraded to a lower license level and the times recorded by swimmers would not be allowed into 'rankings' as at that date/level.
For this reason we request that each club seeks to provide as many Licensed Officials or Judge Level 1 candidates (qualified as Timekeepers), as possible, to cover ALL sessions fully. Clearly, if "visiting clubs" cannot assist with the provision of licensed officials or appropriately qualified Judge Level 1 candidates, then the club cannot guarantee the license level required by the ASA SER Licensing Board.
- 31) **Spectator entry:** Access to the spectator gallery will not be permitted unless a wristband has been purchased for the relevant session(s).
Per session: - £3
All day (3 sessions) - £9
Children under 16 years - FREE
Programmes £3.00
Raffle tickets will be available to purchase at £1.00 per strip.

- 32) **Results:** Competitor's times will be processed using the Meet Manager® Operating System. These results will be displayed poolside at the entrance to the changing area and upstairs in the spectator area. Following the meet, all results will be published on our website www.hastingsseagullsc.org.uk by 31st July 2018. Anyone wishing to have these emailed directly must leave their details at the information desk. Meet results will also be sent to the ASA to be included on their official rankings list.
- 33) The promoter reserves the right to alter the schedule if circumstances demand.
- 34) Any item not covered within these conditions will be at the discretion of the promoter.

General Data Protection Regulation (GDPR)

Hastings Seagull SC uses computers to run the entries and results of this meet. By submitting entries and accepting entry to the meet, consent is therefore given, as required under The General Data Protection Regulations, to the holding of personal information on a computer. Personal data such as name, club, entered and recorded times may be made public during or after the event.

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